

St. Andrew's Episcopal Church
Vestry Meeting Minutes
September 16, 2025

In Attendance: Deacon Dan Martin, Jack Chaney, Gail Fleming, Pat Kent, Sue Montgomery, Pat Sasse, Lois Vestuto, Greg Walter, Carole Wollard, Judy Rowcliffe

On Zoom: Emily Hack

Deacon Dan called the meeting to order at 7:01 PM with an opening prayer.

The agenda was amended to add Music and Chamber to the Committee Reports. The amended agenda was approved.

Minutes from the August 19th, 2025 meeting were reviewed. Gail moved to accept the minutes, Carole seconded. The motion passed.

Howard from the Oakland Camera Club took a group photo of the Vestry. Next year, individual photos will be taken, in order that parishioners will know who is on the Vestry.

Treasurer's Report: In August, we had \$7,180 in income, while expenses were \$13,559. An amount will be requested from the Doremus/Bottomley fund at Merrill Lynch. Judy reported that building insurance will be \$5,000 this month, and we are still waiting for the money from the Diocesan Curacy fund for Dan's salary. She also said that we have \$34,275.35 of Aleta's money in the checking account, which should be moved to savings.

Pat Kent moved that Aleta's money be moved to Operating Savings. Jack seconded the motion. The motion passed.

Judy also said that the Vestry has to authorize Dan to be an official authorized representative at Chase Bank. Jack moved, Carole seconded, and the motion passed.

Judy said that Dan is covered under the regular parish insurance (PP0 90). The pavilion, playscape and shed are covered on the Building insurance. She needs the VIN of the mower for the insurance company.

Jack moved to approve the Treasurer's report; Greg seconded. The motion passed.

Deacon-in-Charge Report: Dan has been busy meeting with parishioners, attending Chamber of Commerce events, and reaching out to area churches. We will have another supply priest in two weeks. Dan has established regular office hours on Tuesday and Thursday, part of Friday and Sunday.

Senior Warden: Jack commented that we are working to "grow disciples" in the community, through activities and programs like the Spring Fest, Vacation Bible School, and the upcoming Trunk or Treat.

Junior Warden: Greg reported that three King Crimson maple trees and seven forsythia bushes have been planted. Painting of the back door is complete, thanks to John Ferris, Sr. New Glass Doors to the Richardson Room have been ordered from Randy at Doors of Pontiac. The total cost is \$6,500, and the Vestry will seek a grant from Endowment to help with the expense. The immediate cost is \$4,305.

Jack moved that this amount be taken from the Aleta Morris funds; Gail seconded. The motion passed. Winterization of the sprinkler and pavilion water spigot will be on November 6. The kitchen stove will be inspected and renovated soon. The lights on either side of the red doors have motion detectors.

Committee Reports

Altar Guild: Pat Sasse said that Jeanette Ragsdale will contact Dan for any issues.

Animal Ministry: The Blessing of the Animals is set for Saturday, October 4th at 10:00 AM.

Landscape/Grounds: Trees and bushes have been planted.

Church School: Pat Kent and Joelle Chaney are meeting with Deacon Dan to plan church school lessons/activities that reflect the readings and Gospel for each week.

Budget Committee: Jack needs to receive budget requests by the end of September in order to develop a budget for 2026.

Chamber: Lois mentioned that we should plan a ribbon cutting for our church campus.

Fellowship: Joelle said that the Parish picnic was very nice this year, and the weather was perfect for enjoying lunch in the pavilion. She asked if we want to have the traditional Adult Christmas party and St. Nicholas brunch this year. Of course, we also have Dan's ordination some time in December, so there will be a lot happening during Advent.

Stewardship: The pledge campaign will begin in October. The Vestry should turn their pledge cards in first, then ask the parish to join us in supporting St. Andrew's. It was suggested that we publish "Thank you for returning your pledge card" with a list of names in the Companion.

Endowment: Pat Kent said that Endowment will host Coffee Hour on Sunday, October 19th.

Daughters of the King: Gail said that Trunk or Treat is set for Saturday, October 25th from 6 to 8 PM.

Music: Jack suggested that we purchase a new supplemental hymnal.

Concerns

Worship (Liturgy) Team: Meeting on Monday, October 13th.

Playscape Settling: Greg is talking to Todd from Riteway Landscaping about helping with this situation.

Ring Doorbell: Greg is working on installing a Ring doorbell for the downstairs door. Emily will be the primary person on the Ring account. The camera will show the parking lot, playscape and pavilion.

Watering Schedule: We might need to take turns watering the new trees and shrubs.

Directory: We need data updates for the directory.

Snow Plowing: Lois moved to get a contract with Todd at Riteway for winter plowing; Pat Kent seconded. The motion passed.

Projects (Planned Work)

Bulletin Board/Magazine Rack in the Richardson Room:

Cart for Equipment: Greg is looking for a cart with big wheels, that is easy to move, and can be used for the tables and chairs. It will have to fit in the elevator. He will price them.

Pat Sasse asked if the church could use a round cast iron table that a friend of hers is offering for free.

New Plans

Outdoor Music: Jack, Greg, Pat K and Dan plan to meet with the Kettering High School principal on Friday, September 26th at 3:00 PM to discuss the possible uses of the pavilion by students.

Alcohol Question: If we had wine or beer at an event such as a Christmas dinner, it would be covered under our insurance policy. If we rented the hall and someone wanted to serve alcohol, we would need a rider on our insurance.

Floor Mat Service: Need to contact the company to ask if we could do a part-year contract.

Acolyte Training: No one has asked about Acolyte Training.

Events

Fireside Chats: Fireside chats are held on Fridays starting at 8:00 PM through the end of September.

Euchre nights: Beginning on Friday, October 3rd at 7:00 PM, Euchre will be on the first Friday of the month. Bring your dollar bills for the 50/50 drawings.

Animal Blessing on October 4th in the Pavilion.

Action Items for the Next Meeting on October 21, 2025:

The meeting was adjourned at 8:54 PM. Pat Sasse offered a closing prayer.

Respectfully submitted,

Joelle Chaney
Clerk of the Vestry